



HUMPTY DUMPTY PRE-SCHOOL

All Saints Centre, New Road, Hackbridge, Surrey CR4 4JN

SET DAY POLICY

Parents Pack

Here at Humpty Dumpty Pre-school you will be allocated a number of spaces per week that are of your choosing.

If you are funded (15 hours) you choose which days you wish to have and you stick to these days. If you need to change them on a permanent basis we will do our best to accommodate you. As we are only allowed a certain number of children per day in our sessions, it is very hard for us to give out extra mornings/afternoons/days to cover inset days etc. (school nurseries do not do this)

If you pay for a space for your child, you are not charged for inset days or bank holidays, but you still have to pay if your child is sick, or you go on holiday as this is not our fault. If we have to close for an emergency we will allocate that mornings/afternoons/days fees back to you.

You will receive an invoice every ½ term. On this is stated the days of your funding and any days that you pay extra for your child. If an inset day is on a funded day we do not pay you back, but if it is on a day that you pay, this will be allocated back to yourselves.

This policy is revised and updated September 2021
It will be renewed annually