



HUMPTY DUMPTY PRE-SCHOOL

All Saints Centre, New Road, Hackbridge, Surrey CR4 4JN

NOTIFYING OFSTED POLICY

Staff/Parents Pack

Humpty Dumpty Pre-school will notify Ofsted in writing of the following events in line with EYFS as part of the legal welfare requirements. We will do this in advance of the event happening if possible. If it is not possible to inform Ofsted in advance we will do so as soon as possible after the event, and in all cases within 14 days of the event occurring.

All written notification will be sent recorded delivery. A record will be kept of our communication with Ofsted, including copies of written notifications.

We will inform Ofsted of the following events:

- Any changes in the name or address of the childcare provider.
- Any change in the name, registered number or registered address of a company or charity providing childcare.
- Where the childcare is provided by a partnership, body corporate or unincorporated association, any change to the nominated individual.
- Where the childcare is provided by a partnership, body corporate or unincorporated association whose sole or main purpose is the provision of childcare, any change to the individuals who make up the registered person including directors, the secretary or other officers or members of the organisation's governing body.
- Any change to the address of the premises where the childcare is provided.
- The details of any changes to the premises where the childcare takes place. This includes changes that affect the space available or the quality of care available.
- Any intention to change the hours that we provide childcare where such a change involves overnight care.
- Any allegations of serious harm to, or any person living, working or caring for the children at the premises where the care is provided. The allegations of serious harm or abuse may have occurred on the premises or elsewhere. We will inform Ofsted about any other alleged abuse that might have happened on the childcare premises. We will also notify Ofsted about the action that we have taken.

- Where relevant, details of any order, determination, conviction or other ground for disqualification from registration. This will include the date of the order, determination, conviction or the date when the other ground for disqualification arose, the body or court that made the order and a certified copy of the relevant order.
- The details of any serious accident, serious illness, injury or death of, any child in our care and the action that we took.
- Details of any incident of food poisoning where two or more children cared for on the premises are affected.