



# HUMPTY DUMPTY PRE-SCHOOL

All Saints Centre, New Road, Hackbridge, Surrey CR4 4JN

## Medical Conditions Policy

Staff/Parent

### Introduction

Here at Humpty Dumpty Pre-school we feel children with medical conditions should be properly supported so that they can play an active part in the nursery.

### Definition of the term Medical Condition used in this context

A medical condition that is long term with acute episodes, requires ongoing support, and involves the need for medication and/or care whilst at nursery. The condition will need monitoring and could require immediate intervention in emergency circumstances.

Some children with medical conditions may be disabled. Where this is the case the nursery must comply with their duties under the Equality Act 2010. Some may also have special educational needs (SEN) and may have require a statement, or Education, Health and Care Plan (EHCP) which brings together health and social care needs, as well as their special educational provision. For children with SEND, this guidance should be read in conjunction with the SEND code of practice.

### Rationale

Humpty Dumpty Pre-school is an inclusive nursery that aims to support and welcome pupils with medical conditions. This nursery aims to provide children with medical conditions the same opportunities as all the other children in the nursery.

To do this we need to ensure that correct procedures and protocols are in place to enable any children with long-term medical condition to be able to attend the nursery.

### **Aims**

- To ensure as little disruption to our children's fun at nursery as possible.
- To develop staff knowledge and training in all areas necessary for our children.
- To ensure we develop links with all outside agency support systems.
- To ensure safe storage and administration of agreed medication.
- To provide a fully inclusive nursery.

### **Definition**

This policy relates to children who have a recognised medical condition, which will last longer than 15 days and will require the child to have an individual health care plan protocol in nursery.

### **Individual Healthcare Plans must:**

- Be clear and concise.
- Be written in partnership with parents, healthcare professional and key staff.
- Be reviewed annually or when there is a change in the condition of the child.
- Be easily accessible whilst preserving confidentiality.
- Outline educational provision if the child is unable to attend nursery.
- Contain details of the medical condition, its triggers, signs, symptoms and treatments.
- Include relevant SEN information.
- Provide details of the child's resulting needs, including medication (dose, side-effects and storage), and other treatments, time, facilities, equipment, testing, access to food and drink, where this is used to manage their condition, dietary requirements, modifications to buildings, furniture or equipment.

## **Method**

The Nursery will:

- Ensure that children with medical conditions are identified as they transfer to a new Nursery/School and through the ongoing annual data check process.
- Arrange for written permission from parents/carers for medication to be administered by a member of staff.
- Have separate arrangements in place for Nursery trips, or other Nursery activities outside of the normal nursery timetable, that will ensure the child can participate e.g. risk assessments.
- Designated staff to be entrusted with information about a child's condition with parent's permission.
- Have an identified member of staff trained to specifically meet the needs of the child with a statement of SEN linked to a medical condition.
- Always have a minimum of two members of staff available and trained in first aid response with knowledge of the child's medical condition and access to their IHCP.
- Be clear about what to do in an emergency, including who to contact, and contingency arrangements. Some children may have an emergency healthcare plan prepared by their lead clinician that could be used to inform development of their Individual Healthcare Plans
- Make all staff aware of the child's medical condition, through the display on the chart by the Café wall.
- Provide sufficient training for the staff to meet the needs of the children at the Nursery with medical conditions.

## **Identification**

We will work with the parents and medical professionals to ensure we have specific protocols in place as soon as the child starts Nursery. This may take the form of information sharing, developing specific care plans, organising training, employing new staff. We will also regularly send our medical questionnaires to parents to ensure all our records are up to date.

## **Provision and Organisation**

The Nursery will follow the guidance given by relevant professionals regarding supporting children with medical needs in Nursery. This policy will be kept alongside that guidance to provide a management strategy to fully support the needs of all staff, children and parents.

Training regarding specific conditions will be delivered as required. This is usually within the term of a new pupil beginning at the nursery if not before. First Aid training will continue to be under the guidance of the Health and Safety Policy.

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### **Individual Health Care Plans (IHCP)**

The main purpose of an IHCP is to identify the level of support that is needed at nursery for an individual child. The IHCP clarifies for staff, parents/carers and the child the help the Nursery can provide and receive. These plans will be reviewed annually as a minimum, or more frequently at the request of parents/carers or the nursery, or as required an IHCP will include:

- Details of the child's condition
- What constitutes an emergency
- What action to take in an emergency
- What not to do in the event of an emergency
- Who to contact in an emergency
- The role of staff
- Special requirements e.g. dietary needs, pre-activity precautions
- Side effects of medicines.

A copy will be given to parents/carers, and displayed on the Café wall and a copy will be retained in the medical needs folder.

All trained staff will ensure they are aware of the protocols and procedures for specific children in nursery through attending training provided and reading care plans devised for individual children.

Medication will be stored in a medical box, locked cabinet in the kitchen or in the kitchen fridge.

This Policy will be reviewed annually  
September 2021

